D. No. 11/HRDC 13 April 2020

**Announcement**

**On-Line Training for the AMU Faculty**

In accordance with the Govt. of India policy and AMU Vice Chancellor’s directive the UGC Human Resource Development Centre has organized the On-line Teaching/Learning/Examinations Training Programme for all the AMU Faculty, especially Assistant Professors, including those on contract and Guest Faculty according to the following schedule:

* On-line programme will be held from Monday 20 April 2020 to Thursday 23 April 2020: Ist session from 10.00 a.m. to 11.00 a.m. and II session from 11.15 a.m. to 12.15 p.m.
* You are requested to return us the enclosed proforma latest by Friday 17 April 2020.
* Assistant Professors, including those on contract and Guest Faculty will get the Orientation Programme certificate and others will get the HRD Ministry CALEM certificate on the successful completion of the course.
* You will be treated on duty for the duration of the course.
* Kindly note that it is a totally On-line course. You should have your internet connection and Laptop/Smart Phone with web cam ready for having virtual interactions.

**Course Content:**

**On-line interactions:**

1. Address by the Vice Chancellor and Director, CALEM, AMU

**Professor Tariq Mansoor, Vice Chancellor and Professor A.R. Kidwai**

1. How to use Google Classroom for online teaching for your students.

**Dr. Aasim Zafar, Department of Computer Science, AMU**

1. How to use Google Classroom for online teaching for giving assignments to your students and for grading these.

**Prof. K. Srinivas, NIEPA, New Delhi**

1. How to conduct interactive sessions with your students.

**Dr. Aasim Zafar, Department of Computer Science, AMU**

1. How to upload your Presentations online for students: MOOCS/SWAYAM.

**Dr. S.M. Khan, Department of Psychology, AMU**

1. How to conduct online testing and evaluation for your students.

**Dr. Parvez M. Khan, Director, M.N.F. Computer Centre, AMU**

1. How to use online Library resources for yourself and for your students.

**Dr. Mohd Yusuf, Librarian, AMU**

1. Your Feedback about improving this online programme.

**Dr. Faiza Abbasi, Assistant Director, UGC HRDC, AMU**

**Professor A.R. Kidwai Dr. Faiza Abbasi**

Director Assistant Director