



Centre for Academic Leadership and Education Management (CALEM)

(Under the Scheme of PMMMNMTT HRD Ministry, Govt. of India, New Delhi)

Aligarh Muslim University, Aligarh – 202002 UP (India), Phone No. 0571-2400991

Time Table

THEME OF THE COURSE: 04 DAYS TRAINING PROGRAMME ON ACADEMIC LEADERSHIP

(Vice-Chancellors/ Pro Vice Chancellors/ Directors/Deans/Chairpersons and Heads of the Department)

(02st – 05th May, 2018)

Project Coordinator	: Professor A.R. Kidwai , Director, UGC HRDC, AMU
Assistant Project Coordinator	: Dr. Faiza Abbasi , Assistant Professor, UGC HRDC, AMU
Course Coordinator	: Dr. S. Mahdoo Ariffa, Principal, Crescent College of Education for Women, Kallampatti, Chathrapatti Post, Natham- Alagar Koil Link Road, Madurai-14
Venue	: Crescent College of Education for Women, Kallampatti, Chathrapatti Post, Natham- Alagar Koil Link Road, Madurai-14

Day	Date	Session I (09:30 – 11:00 a.m.)	Session II (11:30 a.m. – 1:00 p.m.)	Session III (2:00-3:30 pm)	Session IV (3:30-5:00 pm)
1.	02.05.2018 Wednesday	Quality Assurance, Accreditation of Institutional Performance Dr. Prema P. (Former Dean and Head, D/O Education, Alagappa University, Karikudi, Tanjore	Interface with Regulatory Bodies Dr. Prema P. (Former Dean and Head, D/O Education, Alagappa University, Karikudi, Tanjore (TN)	Use of ICT and Process Reforms for Improved Internal Governance Dr. Jahitha Begum Head, D/o. Education, Gandhigram Rural Institute, Gandhigarm	Curriculum, Curricular Development and Pedagogy/Improved Teaching & Learning & Promoting Research Dr. Jahitha Begum Head, D/o. Education, Gandhigram Rural Institute, Gandhigarm
2.	03.05.2018 Thursday	Budgetary Process and Strategies for Effective Resource Mobilization Dr. Karthikeyan Associate Commerce and Research D/o. Commerce, Vivekananda College, Madurai	Balancing Accountability (Including Financial Accountability) and Autonomy for Effective Governance Dr. Karthikeyan Associate Commerce	Student Support Services And Placement, Grievances Redressal and Handling Student Issues Dr. Raja Govinda Swamy, Director, Mannar Thirumalai Naicker College,	Handling Student Diversity and coping with Stress Dr. Raja Govinda Swamy, Director, Mannar Thirumalai Naicker College, Madurai
3.	04.05.2018 Friday	Effective Leadership & Strategic Planning Dr. Haider Yasmeen Professor & Head D/o. Management Studies, B.S. Abdul Rahman Crescent Institute of Science & Technology, Chennai	Conflict Revolution & Management/ Distributed Leadership & Diffusion of Authority/ Effective Dr. Haider Yasmeen Professor & Head D/o. Management Studies, B.S. Abdul Rahman Crescent Institute of Science & Technology, Chennai	Building Teams & Strengthening Alliances/ Managing External Stake Holders Mr. J. R. Jawaharlal, Former & Founder Principal, Bright Riders School, Al Gharbia, U.A.E, Managing Director, Java International Academy, Madurai	Institutional Ranking : Indian & International Perspectives/Strategies for Academic Excellence Mr. J. R. Jawaharlal, Former & Founder Principal, Bright Riders School, Al Gharbia, U.A.E, Managing Director, Java International Academy, Madurai
4.	05.05.2018 Saturday	Reforms & New Initiatives in Higher Education Mr. Khwaja M. Shahid Ex. VC ,MANUU Hyderabad	Internationalization & Collaboration Mr. Khwaja M. Shahid Ex. VC MANUU Hyderabad	Experience Sharing, Group Work & Take Away/ Key Learning/ Implementation Ideas Dr. S. Mahdoo Ariffa Programme Co-Ordinator	Dr. S. Mahdoo Ariffa Coordinator & Valedictory



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List of Participants

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(Vice-Chancellors/Pro Vice Chancellors/ Directors/Deans/Chairpersons and Heads of the Department)

(From 02-05-2018 to 05-05 -2018)

Project Coordinator : Professor A.R. Kidwai, Director, UGC HRDC, AMU, Aligarh
Assistant Project Coordinator : Dr. Faiza Abbasi, Assistant Professor, UGC HRDC, AMU, Aligarh
Course Coordinator : Dr S. Mahdoo Ariffa, Principal, Crescent College of Education for Women, Kallampatti, Chathrapatti Post Natham, Alagar koil link Road, Madurai (TN)
Venue : Crescent College of Education for Women, Kallampatti, Chathrapatti Post Natham, Alagar koil link Road, Madurai-14 (TN)

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SC		ST		OBC		Minorities		General		Local	Outstation	Total		Total Participants
M	F	M	F	M	F	M	F	M	F			M	F	
00	00	00	00	08	23	04	10	00	00	42	03	12	33	45

Report

CRESCENT COLLEGE OF EDUCATION FOR WOMEN, MADURAI

Report on Four Day Training Programme on Academic Leadership

Centre for Academic Leadership and Education Management, Aligarh Muslim University, Aligarh sponsored the four days Training Programme on Academic Leadership for Vice-Chancellors/Directors/Pro-Vice Chancellors/Dean/Chairpersons and Heads of Departments was conducted from 2nd May to 5th May 2018 at Crescent College of education for women, Madurai. The total participants enrolled for the programme was 48. Only 45 participants attended the programme. The report of the four days programme is as follows.

Activities of the Day I (02.05.2018)

The programme was started with the verses from The Holy Quran recited by Ms. Mushthari Hidhaya followed by Tamil Thai Vazhthu. Our Programme Co-ordinator Dr. S. Mahdoo Ariffa Principal, Crescent College of Education For Women, Madurai welcome the gathering and introduced the Resource person.

During the first session Prof. P. Prema, Former Dean & Head, Department of Education, Alagappa University, Karaikudi inaugurated the training programme. Continuing that prof. P. Prema handled the session on "Quality Assurance, Accreditation and Enhancement of Institutional Performance". In this session Madam discussed about enhancing the quality of Institutional performance through accreditation. She explained about quality in the Educational Institutions, Quality dimensions, TQM, Quality Models, and Quality assurance with functions with lot of examples and experiences as NAAC Peer Team Member.

During the second session Madam elaborated about Accreditation, Functions of Accreditation, and Future of Accreditation, Institutional performance, Emotional experiences & curricular aspects of Accreditation. Madam had been explaining about Teaching-Learning and Evaluation process by pointing many examples. Also she explained about Best practices, innovative practices and Ailments in the present system of Accreditation. Madam has concluded the session with the message i.e., we can make our institution as world class one through passion for profession and compassion for the learners of the society. Mrs. Manohari, from Crescent College of Education proposed vote of thanks.

During the third session, Dr. Jahitha Begum, Professor & Head, Department of Head, Department of Education, Gandhigram Rural Institute, Gandhigram on the topic "Curriculum Development for Teaching, Learning and Research". Madam was explaining about syllabus, curriculum, hidden curriculum, Bases of curriculum and principles of curriculum with many examples. And she mentioned about the standards of teaching profession, the dimensions of great teaching, pedagogy and Inductive Vs deductive instructional methods and Out-Come Based Learning.

During the fourth session she dealt about the topic "ICT and Internal Governance". Starting from e-governance, she continued her lecture on less government and more governance. And she explained about ICT Governance and Digital India in detail. Then, she clearly pointed out the nine pillars of Digital India; Technology for Education, E-education and ICT enabled Governance very effectively. Mrs. Christy Epsibha proposed vote of thanks.

Activities of the Day II (03.05.2018)

The second day programme was started with verses from the Holy Quran recited by the Course Coordinator Dr. S. Mahdoom Ariffa and it is followed by Tamil Thai Vazhthu. She welcomed the gathering and gave introduction to the Resource Person.

During the first session Dr. Karthikeyan, Associate Professor, Department of Commerce and Research, Vivekanandha College, Madurai handled the session on the topic "Budgetary process and Strategies for Effective resource Mobilization". Sir has given a detailed report on various universities and standalone institutions. And he elaborated about the recommendations of various committees on higher education and various funded projects and schemes provided by government of India and abroad. And he explained budgetary process- meaning, steps and resources for educational institutions. Sir has given clear picture of various scholarships, fellowships and funding agencies in India and abroad such as UNESCO, Commonwealth, ASEAN scholarship, MHRD, RUSA, UGC, FDP and start-up projects, DRDO, CSIR and many more in detail.

And then he dealt about balancing accountability and autonomy for effective governance, the four pillars of accountability in detail. The session was ended by proposing vote of thanks by the participant Ms. Christy Epsibha.

The third session was handled by Prof. Dr. Raja Govindhasamy, Director, Mannar Thirumalai naicker College, Madurai. Sir had dealt on the topic "Student support services and placement, grievances redressal and handling student issues". Sir has given a detailed note

on support services provided by various colleges and explained about many support services available in and around colleges in Madurai. Sir has pointed about the value added courses, NPTEL, Financial Literacy, Interdisciplinary activities, vocational Education and Training and Training for competitive Examinations.

Sir has quoted many grievances of students and he gave many ideas to rectify through Grievance Redressal Cell very effectively.

During the fourth session Prof. Raja Govindhasamy dealt about Handling student diversity and coping with stress.

Sir has given the types of diversity as race, class, language, religion and gender as Student Diversity, Multicultural Society by giving many references and experiences very nicely. Sir was telling that how teachers should act as Peace keeping Force and handled the issues and coping the stress among students. At last sir had concluded the session by giving a final comment on emotional management as Work on Methods: Work on Emotions. At the end Dr. S. Vimalakarthiyayini, from Crescent college of education For Women proposed vote of thanks.

Activities of the Day III (04.05.2018)

The day was started with prayer recited by Nihumathunnisa from Holy Quran. And it is followed by Tamilthaivazhthu. Welcome speech was given by the Course Co-ordinator Dr. S. Mahdoo Ariffa.

The first session was handled by Dr. Haider Yasmeen, Professor & Head, Department of Management Studies, B. S. Abdur Rahman Crescent Institute of Science & Technology, Chennai on the topic "Effective Leadership and Strategic Planning".

Initially madam was discussing about Statistics of Higher Education, growth of Universities and Colleges in India from 2008 to 2016 by specifying the position of India in the world. She gave a clear picture of the positive and negative which are happening in Educational institutions by elaborating the present scenario of Education.

Madam has explained the planning and practices in universities and colleges with the facts of recruitment process, student admission, performance appraisal and organizational structure. And she was discussing about various types of leadership styles, characteristics of good leaders and charismatic leaders. She compared two different leaders Steve job and Tim cook of the great corporate Apple.

During the second session and she was explaining about skill set of leaders such as Technical skills, Human skills and conceptual skills. And she had a discussion on pleasant personality types for academic administrators.

And she played a video named 'Man of Honor'. From that we came to know that how the performance of a note-worthy person leads to heroic.

She concluded the session by quoting an example from Dr. A. P. J. Abdul Kalam's talk at a meet insisting that how a great leader should be? At the end, Dr. S. Vimala Karthiyayini proposed vote of thanks. During the third session Dr. J. R. Jawaharlal former & Founder Principal, BRIGHT RIDERS SCHOOL, Al Gharbia , U.A.E, Director, JAWA international discussed on the topic "Building teams, Strengthening Alliances, Managing External Stake Holders". Sir has been distinguishing the three types of stakeholders and their role and functions in the field of Education.

He gave details of Team Building, communication in teams and advantages of teams. And he was explaining about how to develop an effective team by some tips and Team Morale, Team work, skills and Team Evaluation.

During the fourth session, sir was explaining about Strategies for academic excellence Practice oriented and professional accreditation, learning environment and feedback assessment and Research in detail. And he was highlighting the main points of Teaching Excellence, collaborative work, personality development in detail. He had arranged an interactive session to say about learning infrastructure, innovative practices and learning strategies. He had concluded the session by insisting the Time and Path to Excel during the year 2020-2025. Ms. S. Christy Epsibha proposed vote of thanks.

Activities of the Day IV (05.05.2018)

The day was started with prayer recited by the participant Ms. Nihumathunnisa. During the fourth day, the course coordinator welcomed the gathering. The first session was handled by Mr. Khwaja Shahid, I. A .S, Former Vice –Chancellor, MANUU, Hyderabad. Sir has been discussing the topic on "Reforms and new initiatives in Higher Education". Sir was explaining about Our Indian Educational System and its Development from ancient to modern and Global Institutions of this era with lot of experiences and examples effectively. Sir has explained about Education Commission I, II and New Educational Policy in detail. And he was comparing about American, European and Indian Education system very effectively and he suggested that quality of education can be attained by three key concerns such as quality, access and Equity to promote moral value system. Sir spoke about national Accreditation System, Evaluation methods, IQAC, SAR, SSR and Career Advance Schemes. Sir insisted the importance of Central assessment system in the field of Research and the steps taken by

Government to promote Pune University as World class University and the policy plans taken by government. Sir has concluded the session by explaining Knowledge Commission, expectation from higher Education System, Demographic dividends in detail.

During second session he dealt about “Internalization & Collaboration”. Sir suggested that the wide spread opportunities in education at global level and hub of Educational Institutions across the world. He focused the importance of internalization in a detailed manner.

Modernized, developed and ruralized sectors of India, Niti aayog , UGC guidelines, arrival of foreign universities, Global initiatives for educational networking and Education as welfare sector were the key concepts focused during this session.

At last our participant Ms. H. Nihumathunnisa proposed vote of thanks.

The last two sessions were handled by Dr. S. Mahdoo Ariffa, Principal, Crescent College of Education for Women, Madurai on “Experience sharing, Group Work and Take away / Key learning/ implementation ideas”. Many of the participants shared their experiences and they mentioned the key points what they received during the Training Programme on Academic Leadership and the catchy ideas to be implemented at their educational institutions for the development of Higher Education in near future. Feedback forms were distributed among all the participants and all gave feedback about the successful conduction of this four days training programme on academic leadership.

At the end Mr. Khwaja Shahid, I. A. S., Former Vice Chancellor, MANUU, Hyderabad distributed the course certificates, course material in CD to all the participants.

Participant Ms. H. Nihumathunnisa proposed vote of thanks for all who have involved directly and indirectly in the programme. The course ended by singing national Anthem.



